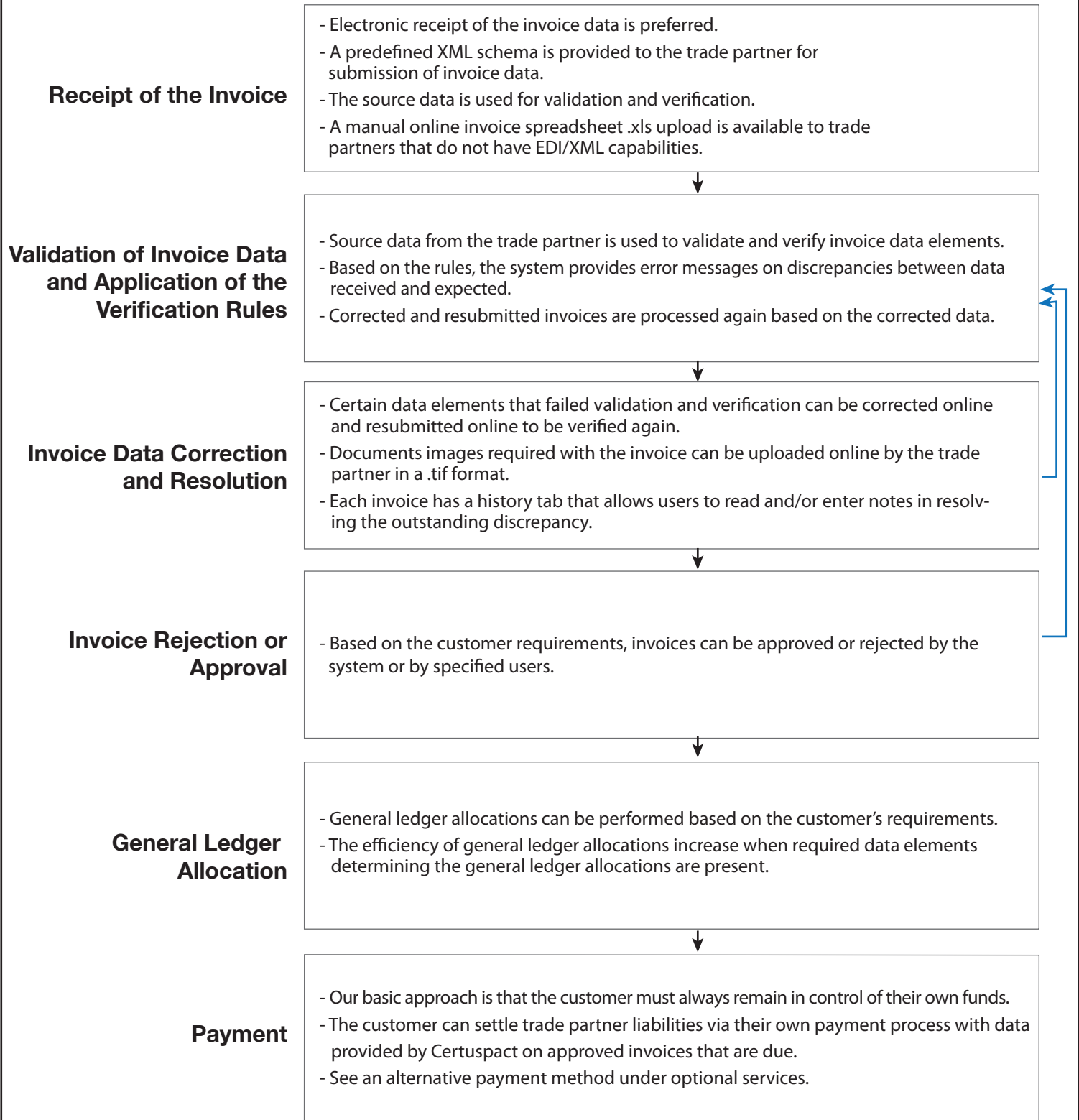


# CERTUSPACT™

## Basic freight invoice validation and verification process flow



## SETUP

### Hierarchy

Certuspact can setup your organizations according to your business hierarchy. Based on the customer's requirements, this feature can allow a setup where the approver is in a different country from where the payment is made.

### Rate Agreements

Rate agreements are uploaded into the system and the billed charges are automatically compared against the expected charges.

### Rules Engine

A powerful rules engine validates data elements and provides easy to understand error messages allowing the customer or the trade partner to take corrective action when needed.

### Collaboration

The customer can work with the trade partner to resolve discrepancies on the invoice within the application, which increases productivity. The History tab in each invoice facilitates collaboration by keeping track of all previous actions and allowing short notes on each action.

### Visibility

Invoices processed in the application are immediately available for the relevant parties to review or research. Both parties have access to the same information in order to eliminate any discrepancy. The customer is in a better position to accrue freight expenses at month end because the number is based on actual data.

### Hierarchy

Business entities can be represented in a hierarchy setup as organizations that require separate setup rules and requirements. Based on the setup, the rules engine will process invoices according to the specific requirements of the business entity.

### Source Data

Using source data provides better quality data to be validated against the system requirements and results in fewer data errors.

## KEY FEATURES

### Workflow

Users have high visibility to the invoices that need attention. If you are a trade partner, you will have immediate visibility to invoices that require correction or attention. As a customer, you will have high visibility to invoices that require your attention for approval.

### Online Error Resolution

Certain data elements that fail validation and verification can, after review by the trade partner, be updated in the application online and resubmitted with a click of a button and again be presented for validation and verification.

### History Tab

Each invoice has a history tab that displays certain events that have occurred in the validation and verification process. Users can add notes to explain why certain corrections or actions were needed in order to correct an invoice. This history is available immediately on re-submissions and available for users to refer to and review before deciding on their next action.

### Document Upload

Trade partners can upload document images online that the customer requires with each invoice or to support a particular charge. Depending on the setup, an invoice could fail validation unless a particular document image is present.

### Multiple Bills of Lading

Certuspact can automatically rate multiple bills of lading that are on the same invoice. Bills of lading with different origins, service levels, service types, etc. will be rated accordingly. The rules engine will verify and validate the rates charged based on the information provided and return error messages on discrepancies discovered.

## OPTIONAL SERVICES

### Document Required

The system can be set up to require that a specific document image be present with an invoice before a customer will review the invoice for approval.

### Reference Value Validation

The setup can include agreed reference types that must be of a specific format, a range, or an exact match before the invoice will be presented to the customer for review, or submitted for automatic approval based on the customer requirements.

### Third Party as Consignee

The system can be setup where third parties as consignees can be validated against the business rules. This means that an incoming invoice with a consignee will be validated against list of organizations linked as possible consignees for the customer.

### Payment Option

It is important for the customer to remain in control of their own funds. Certuspact has a process in place to provide payment file formats to the customer's banks to disburse funds to their trade partners from their own bank account.